



# Construction Application

2024 - \_\_\_\_

Request is hereby made for: **Property Owner Name:** \_\_\_\_\_

Street Address: \_\_\_\_\_ Minnesota Lake, MN 56068

Mailing Address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email Address:(required) \_\_\_\_\_ Planned Start Date: \_\_\_\_\_

Contractor Info: (If applicable) \_\_\_\_\_

- New/Addition Structure or permanent addition to property** -\$0-\$25,000.00~(\$25.00)
  - \$25,000.00 - \$50,000.00~(\$50.00)
  - \$50,000.00 - \$100,000.00~(\$200.00)
  - \$100,000.00 - \$250,000.00~(\$300.00)
  - \$250,000.00 +~(\$500.00)
- Demolition (Describe)** \_\_\_\_\_
- Normal Maintenance~(NO FEE)** Please explain below
  - Repair or replace (Circle to which one applies)
    - Re-Roof----asphalt, steel or vinyl (circle one)
    - siding,
    - windows (same size only), number replacing \_\_\_\_\_
    - Windows (different size) \_\_\_\_\_
    - Other--description \_\_\_\_\_

Kind of Construction: (wood, steel etc.) \_\_\_\_\_

Structure Dimensions: Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

**Please draw or attach location of construction of Lot on the Back. Please include all measurement distances from lot lines. <- THIS IS REQUIRED FOR NEW/ADDITIONS**

**It is the responsibility of the property owner to know the location of property pins and property lines.** If property pins cannot be located and property lines cannot be determined it is the responsibility of the property owner to have the property surveyed. The City of Minnesota Lake abides by the State of Minnesota Building Code.

I, the owner, agree to pay the required fee for this application at time of request and understand that if this request is refused, the fee will be returned, unless a variance or conditional permit is applied for. I also understand that should this request be granted, all work shall be done within 1-year (12) months from date of approval and all materials shall comply with the plans and specifications submitted and with all the Ordinances of the City. If not completed within 1-year, application renewal and the fee will apply once again.

**Homeowner Signature: (REQUIRED)** \_\_\_\_\_ **PAID:** Yes – Ck# \_\_\_\_\_ NO N/C

\_\_\_\_\_  
Print Name Date

**OFFICE USE ONLY**

Variance Needed? Yes \_\_\_\_\_ No \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_ by the City Council on  
Date: \_\_\_\_\_



Draw Construction Below (or attach drawing):

**You must show where your project is in relation to your property lines and other structures on your property.** This doesn't need to be to scale, but MUST include distances in feet.

